

**MACSTEEL SERVICE CENTRES SA (PTY) LTD**

GROUP HEAD OFFICE

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**SERVICE CENTRES SA**

30/11/2008

To : The Credit Director  
The Credit Manager  
The Accounts Supervisor

Dear Sir / Madam,

RE : DECEMBER 2008 MONTH END PAYMENTS

As we approach year end we would like to take this opportunity of writing to you regarding your December month-end payment to us.

You should please make the necessary arrangements to ensure that all amounts due are received by us by no later than the 31<sup>st</sup> December to qualify for the settlement discount.

Should any such payment not be received by the 31<sup>st</sup> December we shall have no alternative but to disallow the settlement discount.

Your co-operation in this regard will accordingly be much appreciated.

Yours faithfully

A handwritten signature in black ink, appearing to read "G. Hunt", written over a horizontal line.

**G. HUNT**

GROUP CREDIT DIRECTOR

MACSTEEL SERVICE CENTRES SA (PTY) LTD

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